

CONTRACTOR HEALTH & SAFETY QUESTIONNAIRE

CONTRACTOR COMPANY DETAILS

Company Name

Company Address

Contact Number

Email Address

Contact Name

Number of Employees

Description of work(s) to be carried out for Silverstone Circuits

Location of work(s) to be carried out for Silverstone Circuits

Please indicate if any of the work you carry out may be considered to be:

Work At Height

Yes No

Electrical (240v mains +)

Yes No

Mains Gas

Yes No

Disturb Fire Alarm System

Yes No

Hot Work

Yes No

Confined Spaces

Yes No

Explosive Areas

Yes No

Significant Public Interaction

Yes No

Pressure Systems

Yes No

Asbestos

Yes No

Excavations

Yes No

Scaffolding

Yes No

DOCUMENTATION

Please attach copies of:

- ⇒ Your Public and Employee liability insurance certificate,
- ⇒ Task specific Risk Assessments and Method Statements
- ⇒ Task related COSHH assessments (if applicable)
- ⇒ Your Health, Safety and Environment policy if you employ 5 or more people, which should include
 - Confirmation that your employees have read and understood your policy.
 - Contact details of the person with day-to-day responsibilities for health & safety matters.
 - Your procedure for investigating and reporting accidents, near misses, dangerous occurrences, or occupational illnesses.
 - Evidence of any statutory equipment testing and maintenance to be used on site.

CONTRACTOR COMPANY DETAILS

Who is responsible for health and safety in your company (this should be at director level)?

Name

Title

Who is your onsite health and safety representative?

Name

Contact Number

Please provide details of any accreditation, licences, i.e., CHAS, IPAF, PASMA, Gas Safe, 17th Edition etc.

COMMUNICATING AND CONSULTING WITH YOUR WORKFORCE

What arrangements do you have in place to involve your workforce in consulting with them and then implementing health and safety measures? *You should have an established means of consulting with your workforce on health and safety matters.*

How do you communicate details of risk assessments to employees and others who may be working in the vicinity? *You should be able to demonstrate how co-operation and co-ordination of your work is achieved in practice, and how you involve the workforce in drawing up risk assessments/method statements/safe systems of work.*

USING SUB-CONTRACTORS AND CONSULTANTS

Please indicate which elements of your work may be sub-contracted out to others. *You must list the subcontractors that you intend to subcontract the work to.*

What arrangements do you have in place to ensure that any sub-contractors or consultants you use meet the necessary health & safety standards and are trained and competent to carry out the work? *You should have in place arrangements for appointing competent sub-contractors/consultants. You must be able to demonstrate how you have checked their competence and ability to carry out the work. You must also have in place measures to monitor their performance.*

CONSTRUCTION (DESIGN AND MANAGEMENT) REGULATIONS 2015

Under CDM 2015 if we require you to act as Principal Designer and/or Principal Contractor for construction work, what arrangements do you have in place to facilitate this? *You must be able to provide evidence of your skills, experience, and knowledge to demonstrate your competence in this area.*

ENVIRONMENT

In order to support Silverstone Circuits in its efforts to Shift to Zero, Silverstone may ask you to provide the carbon footprint data related to your activity at Silverstone. With that in mind, we recommend all contractors to choose the most sustainable means of transport and the most sustainable choice in their procurement process.

Please provide details on any electric vehicles you plan to use onsite. Will you require charging facilities for these vehicles? *Silverstone Circuits will investigate charging facilities and costs associated on a case-by-case basis.*

Please provide details of your waste management policy whilst working onsite at Silverstone Circuits.

HEALTH & SAFETY PERFORMANCE

Please supply details on your accidents/incidents for the last three years:

Year	2022	2021	2020
Fatalities			
Reportable Accidents			
Enforcement Notices			
Convictions for Breach of H&S			

DECLARATION

By signing below, we confirm that:

- ⇒ The information provided in this Silverstone Circuits Limited (SCL) Contractors' Health & Safety (H&S) Questionnaire is complete and accurate.
- ⇒ We have read and understood the SCL Site Safety Handbook, and that this information has been briefed to all employees and staff working within SCL.
- ⇒ We agree to comply with all regulatory/legal H&S requirements and all relevant H&S directions as given by SCL or party i.e., the Health & Safety Executive (HSE), or Local Council.
- ⇒ When applicable we will ensure the same compliance regarding our subcontractors, agents, representatives, or any other party for whom we have a legal responsibility.

Name

Position in Company

Signature

Date

SILVERSTONE CIRCUITS OFFICE USE ONLY

Evaluated By

SCL Point of Contact

Appropriate Documentation/Evidence Provided

Yes No

Is the Work of a Hazardous Nature

Yes No

Evaluated Level of Risk

High Medium Low

Hazardous Activities – indicate the requirement for Permit to Work

Work At Height

Yes No

Electrical (240v mains +)

Yes No

Mains Gas

Yes No

Disrupt Fire Alarm System

Yes No

Hot Work

Yes No

Confined Spaces

Yes No

Explosive Areas

Yes No

Significant Public Interaction

Yes No

Pressure Systems

Yes No

Asbestos

Yes No

Excavations

Yes No

Scaffolding

Yes No

Additional Information Required

Yes No

Remarks (if applicable)

Approved

Yes No

Entered onto Silverstone Circuits Approved Contractors List

Yes No

Insurance Policies Renewal Due Date